



# EXHIBITOR'S ORDER LIST

**Official Supplier: PROELECTRO LTD**

Printings, Power supply, Furniture, Audio Visual, Extras

**EXHIBITION:** 12<sup>th</sup> International Conference on Nutrition & Growth (N&G) 2025

**VENUE:** Megaron International Convention Centre - Athens, Greece

**DATES:** 20-22 February - 2025

**Form due: 20<sup>th</sup> of January 2025**

**BOOTH SHELL SCHEME PRINTINGS ORDER FORM**

Prices include installation, dismantle, transportation to/from the congress venue

<b>Company title:</b> _____	<b>Contact Name:</b> _____
<b>Email:</b> _____	<b>Phone:</b> _____
<b>Address:</b> _____	<b>Stand Number:</b> _____
<b>Country:</b> _____	<b>Vat/Tax Id Number:</b> _____

**BOOTH PRINTINGS**

SHELL SCHEME BOOTH WALL PRINTINGS	QUANTITY	COST	TOTAL
<b>Booth Printings. Printing on Kappa Forex 10mm</b> Printing on Forex 10mm (one tile per panel) will be placed on entire booth producing high end look. Prices include installation, consumables, 3D.		<b>250 € per panel (100X250 cm)</b>  <b>OR</b> <b>100 € per m<sup>2</sup></b>	

**ATTENTION: It is strictly prohibited to affix any printings/posters to your shell scheme booth wall panels. All printing needs must be coordinated and provided through us, Proelectro, the official contractor of the congress. In case of a damaged panel, the cost of the replacement is 150€ / per panel.**

**ADDITIONAL PRINTING OF FASCIA NAME BOARDS**

We may provide you with the following, so that you may either upgrade to a colour logo of your company name or so that you may add fascia name boards on 1 or 2 sides of open booths.

BOOTH FASCIA PRINTINGS	DESCRIPTION	QUANTITY	COST	TOTAL
Upgrade from basic to <b>4-color</b> logo	PVC Sticker Dimensions: W1mXH.25m		<b>50 €</b>	
Extra fascia <b>1m</b> for side of open booth with 4-color logo included	Printing on 10mm Forex Dimensions: W1mXH.25m		<b>60 €</b>	
Fascia printing for 3m length	Printing on 10mm Forex Dimensions: W3mXH.25m		<b>180 €</b>	

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**IMPORTANT INFORMATION ON HOW TO SEND FILES  
 DEADLINES FOR PRINTS & INQUIRIES REGARDING FILES**
**Files should be sent in the following format:**

- Open editable files, with text converted to outlines, CMYK color mode
- Preferred vectors (outlines or converted to curves)
- Accepted formats: .pdf, .ai, .psd cs4 version, .eps,
- Files scaled 1:1 at at least 120 dpi or 1:2 at at least 200dpi
- **Deadline for prints:** **30 days prior the setup**
- **For inquiries please contact:** Ms. Angelina Petridi  
Mr. Panos Evripidou or
- **Tel. number:** +302130020750
- **Files should be emailed to:** [angelina@proelectro.gr](mailto:angelina@proelectro.gr) and  
[pevripidou@proelectro.gr](mailto:pevripidou@proelectro.gr)

**ATTENTION:**

*For all printings, Proelectro will receive the final ready-to-print files from the client based on the specified requirements. We are not responsible for any omissions or mistakes regarding the outcome.*

**POWER SUPPLY ORDER FORM**

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Company title: _____	Contact Name: _____
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**ORDER FOR ADDITIONAL POWER SUPPLY OVER 1KW**

COST PER ADDITIONAL 1KW	QUANTITY OF KW REQUIRED	TOTAL COST
170€	...	..... €

For Power supply, up to 4 KW **NO** electrical switch board or supply cable is necessary.

For over 4KW, power supply cables and electrical switch boards are **mandatory and are provided only by the official supplier of the congress, Proelectro.**

**POWER SUPPLY ORDER FORM**

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**RENTAL OF ADDITIONAL ELECTRICAL SUPPLY AND ELECTRICAL SWITCH BOARDS**

FOR POWER SUPPLY OVER 4KW, IT IS MANDATORY TO ORDER ONE THE FOLLOWING BASED ON YOUR TOTAL NEEDS

**RENTAL OF SWITCH BOARDS**

DESCRIPTION	QUANTITY	PRICE PER ITEM	TOTAL PRICE
Electrical switch board (6 switches)		385 €	
Electrical switch board (12 switches)		500 €	
Electrical switch board (16 switches)		645 €	

It is mandatory through PROELECTRO to choose one of the following power supply cables

**RENTAL OF POWER SUPPLY CABLES FOR SWITCH BOARDS**

DESCRIPTION	QUANTITY	PRICE PER ITEM	TOTAL PRICE
16A 5x2.5mm power supply cables		385 €	
32A 5x10mm power supply cables		450€	
MULTISOCKET		35 €	

**SPOTLIGHTS**

DESCRIPTION	QUANTITY	PRICE PER ITEM	TOTAL PRICE
SPOTLIGHT		50 €	

**FURNITURE LIST ORDER FORM**

Prices include installation, dismantle, transportation to/from the congress venue

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**FURNITURE LIST**

**MORE FURNITURE AVAILABLE ON REQUEST.**

**SHOULD YOU HAVE A PARTICULAR REQUEST PLEASE SEND US AN EMAIL AT [info@proelectro.gr](mailto:info@proelectro.gr)**

CODE	DESCRIPTION	PRICE € EURO	QTY	TOTAL
S1	STOOL WHITE	85 €		
S2	STAINLESS STOOL / WHITE LEATHER	55 €		
S3	STOOL WHITE LEATHER	50 €		
S4	STOOL BLACK LEATHER	50 €		
S5	STOOL WHITE PLASTIC	65 €		
S6	STOOL HIGH SEAT BLACK LEATHER	75 €		
S7	STOOL HIGH SEAT WHITE LEATHER	75 €		
S8	STOOL HIGH SEAT BEIGE LEATHER	75 €		
S9	METALLIC WHITE STOOL	65 €		
S10	STOOL WHITE plastic with wooden legs	95 €		
S11	STOOL WHITE plastic with wooden legs	95 €		
S12	STOOL BLACK plastic with wooden legs	95 €		
S13	STOOL HIGH SEAT WHITE LEATHER	70 €		
S14	STOOL HIGH SEAT BLACK LEATHER	70 €		
S15	STOOL HIGH SEAT RED LEATHER	70 €		
S16	STOOL WHITE low back	65 €		
S17	STOOL WHITE	85 €		
S18	STOOL SILVER	65 €		
S19	STOOL RED	65 €		
S20	STOOL BLUE	65 €		
S21	STOOL HIGH BACK BLUE	65 €		
S22	STOOL HIGH BACK ORANGE	65 €		
S23	STOOL ORANGE	65 €		
S24	STOOL HIGH BACK WHITE	65 €		
CR01	WHITE MOLDED CHAIR with wooden legs	95 €		
CR02	WHITE MOLDED DEMY CHAIR with wooden legs	95 €		
CR03	WHITE MOLDED CHAIR with wooden legs	95 €		
CR04	WHITE CHAIR from polypropylene	50 €		
CR05	WHITE CHAIR with wooden legs	95 €		
CR06	RIGOTE GREY CHAIR with wooden legs	95 €		

Office & Warehouse: D. Theodora 10A, Metamorfosi, Athens, GR-14452 - W. [www.proelectro.gr](http://www.proelectro.gr) E. [sales@proelectro.gr](mailto:sales@proelectro.gr) T. +30.213.002.0750



CR07	WHITE CHAIR plastic with nickel frame	60 €		
CR08	BLACK CHAIR plastic with nickel frame	60 €		
CR09	CHAIR BLACK	55 €		
CR10	PLASTIC CHAIR WHITE – NICKEL FRAME	70 €		
CR11	PLASTIC CHAIR RED – NICKEL FRAME	85 €		
CR12	WHITE LEATHER CHAIR with metallic legs	110 €		
CR13	FOLDING CHAIR PLASTIC, WHITE COLOUR	25 €		
CR14	FOLDING CHAIR PLASTIC, BLACK COLOUR	25 €		
CR15	CHIAVARI CHAIR WHITE WITH WHITE LEATHER SEAT	60 €		
CR16	CHAIR BLACK WITH writing plate	55 €		
CR17	GHOST CHAIR	135 €		
CR18	GHOST ARMCHAIR	140 €		
CR19	WHITE ARMCHAIR from polypropylene	60 €		
CR20	WHITE ARMCHAIR from polypropylene with wooden legs	105 €		
CR21	WHITE MOLDED CHAIR with wooden legs	100 €		
CR22	WHITE LEATHER ARMCHAIR	190 €		
CR23	WHITE LEATHER ARMCHAIR	250 €		
CR24	WHITE LEATHER ARMCHAIR	250 €		
CR25	RED LEATHER ARMCHAIR	250 €		
CR26	BLACK LEATHER ARMCHAIR	250 €		
CR27	WHITE LEATHER ARMCHAIR	190 €		
CR28	WHITE LEATHER ARMCHAIR	190 €		
CR29	GREY FABRIC CHAIR with wooden legs	280 €		
CR30	YELLOW FABRIC CHAIR with wooden legs	280 €		
CR31	DESK/OFFICE ARMCHAIR	90 €		
CR32	COMFORT MASSAGE ARMCHAIR (4-point massage, 5 programs, 2 speeds). Dimensions – 74x90x98cm	450 €		
CR33	COMFORT ARMCHAIR WITH FOOTREST. Grey soft napa leather (Full-angle 360-degree rotation function). Dimensions – 185x63xH.68cm	400 €		
CR34	MASSAGE-FACIAL BEAUTY BED.Cream Leather (. Dimensions – 74x90x98cm	550 €		
CH01	2-SEATER WHITE COUCH	450 €		
CH02	COUCH CORNER PIECE / WHITE (other colors available upon request) PER PIECE – PER CORNER	225 €		
CH03	EXTRA PIECE ADD ON (IN BETWEEN) COUCH: WHITE	200 €		
CH04	COUCH CORNER PIECE / BLACK (other colors available upon request) PER PIECE – PER CORNER	225 €		
CH05	EXTRA PIECE ADD ON (IN BETWEEN) COUCH: BLACK	200 €		
CH06	LOW STOOL WHITE LEATHER	80 €		
CH07	3-SEAT COUCH - LIGHT BROWN FABRIC WITH WOODEN LEGS L180cm	400 €		
CH08 COZY	COZY 2-SEAT SOFA GREIGE FABRIC COVER L110 x D85 x H72cm	350 €		
CH09 COZY	COZY 4-SEAT SOFA GREIGE FABRIC COVER L220 x D85 x H72cm	700 €		
CH10 SYLLABLE	CORNER piece W85 x D80 x H68cm – white leather sofa with dark brown wooden legs	280 €		
CH11 SYLLABLE	3-SEAT L180 x D65 x H68cm – white leather sofa with dark brown wooden legs	600 €		
CH12	SUMO – 4-SEAT SOFA – White fabric	1.000 €		
CH13	SUMO – 2-SEAT SOFA – White fabric	500 €		
CH14	DUMO - CORNER SOFA – White fabric	400 €		

CH15	SUMO – 8-SEAT LEATHER WHITE	1000 €		
CH16	SUMO - QUARTER ROUND LEATHER	500 €		
CH17	SUMO – 1-SEAT LEATHER STOOL	150 €		
CH18	SUMO – 2-SEAT WHITE LEATHER STOOL	300 €		
CH19	SUMO – 12-SEAT ROUND WHITE LEATHER – 5 PCS SET	2000 €		
CH20	SUMO – 6-SEAT HALF ROUND LEATHER SOFA (2 PCS)	860 €		
CH21	SUMO – 6-SEAT S-SHAPE LEATHER SOFA (2 PCS)	860 €		
TP 01	GLASS TABLETOP R100	190 €		
TP 02	GLASS TOP BAR TABLE	120 €		
TP 03	WHITE TOP BAR TABLE 60cm diameter	100 €		
TP 04	WHITE TOP BAR TABLE 60cm diameter	100 €		
TP 05	WOOD TOP TABLE	150 €		
TP 06	WOOD LOW TOP TABLE	150 €		
TP 07	WHITE STAND TABLE with wooden legs	150 €		
TP 08	Mack BAR TABLE with wooden legs	150 €		
TP 09	PLEXI GLASS HIGH TABLE ILLUMINATED 75X45X H.104 cm	250 €		
TP 10	BLACK PLEXI GLASS HIGH TABLE ILLUMINATED 75X45X H.108 cm	280 €		
TP 11	PLEXI TABLE WITH LIGHT 70 x H.106,5 cm	230 €		
TP 12	PLEXI TABLE WITH LIGHT 70 X H.55 cm	230 €		
TP 13	PLEXI TABLE WITH LIGHT 60 X H.55 cm	230 €		
TP 14	WOODEN TOP PLEXI TABLE 75 X H.55 cm	230 €		
TP 15	PLEXI TABLE WITH LIGHT r60 X H.102 cm	280 €		
TP 16	COFFEE TABLE with wooden legs 80 xH.70cm	170 €		
TP 17	COFFEE TABLE with wooden legs 60 xH.50cm	170 €		
TP 18	COFFEE TABLE with wooden legs 60 xH.40cm	170 €		
TP 19	COFFEE TABLE with wooden legs 60 xH.70cm	170 €		
TP 20	BLACK GLASS COFFEE TABLE / LONG	100 €		
TP 21	GLASS COFFEE TABLE	150 €		
TP 22	CLEAR PLEXI COFFEE TABLE	150 €		
TP 23	WHITE PLEXI COFFEE TABLE	180 €		
TP 24	ILLUMINATED WHITE CUBE COFFEE TABLE	120 €		
TP 25	WOOD TABLETOP WITH TABLECLOTH (black, blue or white)	100 €		
TP 26	WHITE WOODEN TABLE 120x50x90	220 €		
TP 27	WHITE WOODEN TABLE 150x40x105	180 €		
TP 28	WHITE WOODEN TABLE 150x50x93	180 €		
TP 29	WHITE WOODEN TABLE 120x50x100	180 €		
TP 30	WHITE PLEXI GLASS TABLE ILLUMINATED – 80X50X H.50 cm	250 €		



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TP 31	WHITE PLEXI GLASS TABLE ILLUMINATED – 100X30X H.60 cm	<b>320 €</b>		
TP 32	WHITE PLEXI GLASS OVAL TABLE ILLUMINATED 75X45X H.47,5 cm	<b>280 €</b>		
TP 33	CLEAR PLEXI CUBE (50x50x50cm)	<b>180 €</b>		
TP 34	WHITE WOODEN CUBE (50x50x50cm)	<b>150 €</b>		
TP 35	STRETCH-COCTAIL TABLE BLACK COVER	<b>220 €</b>		
TP 36	STRETCH-COCTAIL TABLE WHITE COVER	<b>220 €</b>		
TP 37	WHITE ROUND PLASTIC TABLE (103xH.73cm)	<b>350 €</b>		
TP 38	SET OF 2X WHITE TOP COFFEE TABLES with wooden legs Dimensions (116x65xH.45cm & 75x43xH.40cm). <b>Cost per set</b>	<b>350 €</b>		
G1	WHITE TOP TABLE – MEROFORM STRUCTURE	<b>180 €</b>		
G2	WHITE TOP TABLE – CLOSED FROM 3 SIDES – MERO STRUCTURE	<b>300 €</b>		
SH 01	SHOWCASE & STORAGE LOCKABLE SHORT	<b>240 €</b>		
SH 02	LOCKABLE CABINET/GREY	<b>150 €</b>		
SH 03	LOCKABLE LOCKERS (9 lockers per set)	<b>500 €</b>		
SH 04	SHOWCASE & STORAGE GLASS TOP	<b>380 €</b>		
SH 05	GLASS SHOWCASE TALL 50X50X H.160 cm	<b>180 €</b>		
SH 06	SHOWCASE WITH LOCKABLE STORAGE AND GLASS TOP	<b>500 €</b>		
SH 07	GLASS SHOWCASE LOCKABLE	<b>240 €</b>		
SH 08	SHOWCASE & STORAGE LOCKABLE TALL	<b>290 €</b>		
R1	RECEPTION WHITE MEROFORM STRUCTURE <b>non lockable</b>	<b>160 €</b>		
R1-P	PRINTINGS ON THE MEROFORM RECEPTION dimensions 1x1m	<b>120 €</b>		
R2	RECEPTION WITH STORAGE	<b>220 €</b>		
R2-P	VISUAL PRINTINGS FOR FRONT SIDE	<b>120 €</b>		
R3	LIGHT BOX WITH LOCKABLE STORAGE	<b>220 €</b>		
R3-P	VISUAL PRINTINGS FOR FRONT SIDE	<b>120 €</b>		
R4	RECEPTION WITH STORAGE	<b>350 €</b>		
R4-P	VISUAL PRINTINGS FOR FRONT SIDE	<b>210 €</b>		
R5-P	VISUAL backlit PRINTINGS FOR FRONT SIDE	<b>220 €</b>		
R5	RECEPTION WITH PLEXI TOP, INNER SHELVES & LED RGB LIGHTING	<b>600 €</b>		
R6	RECEPTION counter	<b>260 €</b>		
R6-P	BRANDING OF THE FRONT PART OF THE COUNTER – Dimensions 55x55cm	<b>100 €</b>		
R7	RECEPTION counter	<b>250 €</b>		
R7-P	RECEPTION counter BRANDING	<b>150 €</b>		
R8	RECEPTION COUNTER WITH STORAGE	<b>350 €</b>		
R9	RECEPTION WITH SHELF	<b>200 €</b>		
R9-P	VISUAL PRINTINGS FOR FRONT SIDE	<b>150 €</b>		

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R10	WHITE RECEPTION LEFT/RIGHT CORNER lockable & shelve (110X80X103HX30)	220 €		
R11	RECEPTION WITH LOCKABLE STORAGE – RGB LED LIGHT	450 €		
R12	SHOWCASE COUNTER WITH LOCKABLE STORAGE	220 €		
R12-P	LOGO PRINTING FOR THE FRONT SIDE	120 €		
FGI 1	GREY MINI REFRIGERATOR	160 €		
FGI 2	WHITE REFRIGERATOR	200 €		
FGI 3	FREEZER WHITE TOP OPEN CRYSTAL DOOR	300 €		
FGI 4	FREEZER WHITE TOP SLIDE FROSTED DOOR	300 €		
BD 1	ALUMINUM / PLEXI GLASS BROCHURE STAND	110 €		
BD 2	ALUMINUM / PLEXI GLASS BROCHURE STAND (accordion)	100 €		
BD 3	BROCHURE STAND	110 €		
BD 4	BROCHURE STAND	110 €		
BD 5	BROCHURE STAND PLEXI glass desk-mounted	35 €		
CARPET	CARPET: SPECIFY CODE FROM LIST OF ACCESSORIES: _____	15 € per m2		
C1	COAT RACK	30 €		
C2	FLIP CHART BOARD	120 €		
C2-B	FLIP CHART PAPER	35 €		
C3	BLACK SMALL METALLIC BIN	15 €		
C4	GARBAGE BINS 100L	100 €		
C5	GARBAGE BINS 60L	80 €		
C6	ROPE SEPARATORS	70 €		
H1	HOSTESSES ( <b>minimum charge 4 hours</b> ) (badge scanning, distribute of flyers, catering serving)	30 € per hour		
CS1	Booth basic cleaning	30 € per m2		
INTERNET	Internet dedicated line	UPON REQUEST		

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### Flowers

Prices include installation, dismantle, transportation to/from the congress venue

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#### BRANDING

MORE BRANDING IDEAS AVAILABLE ON REQUEST.

SHOULD YOU HAVE A PARTICULAR REQUEST PLEASE SEND US AN EMAIL AT [info@proelectro.gr](mailto:info@proelectro.gr)

CODE	DESCRIPTION	PRICE €	QTY	TOTAL
BR-01	Branded lighted cubes – dimension 40x40x40cm – <b>cost per cube</b>	280 €		
BR-02	Light cube table piece – Optional branded <b>Cost per cube</b>	30 €		

### Flowers

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#### PLANTS / FLOWERS BOUQUETS

**MORE PLANTS / FLOWERS AVAILABLE ON REQUEST.**

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CODE	DESCRIPTION	PRICE €	QTY	TOTAL
BOUQUET-11	Berlin – bouquet with sunflowers	100 €		
BOUQUET-12	Denver – bouquet with various flowers	70 €		
BOUQUET-13	Rio – bouquet with sunflowers	60 €		
BOUQUET-14	Boston – bouquet with white flowers	60 €		
PLANT 1	Alocasia with ceramic cachepot	60 €		
PLANT 2	Hortensia with ceramic cachepot	50 €		
PLANT 3	Small Olive tree with ceramic cachepot	60 €		
PLANT 4	Anthurium with ceramic cachepot	80 €		
PLANT 5	Zamia with ceramic cachepot	120 €		
PLANT 6	Ficus Benjamin at approx. 170cm height	300 €		
SUCC 1	Succulent plant in small ceramic cachepot	60 €		
SUCC 2	Small Sansevieria with white or black ceramic cachepot	50 €		
SUCC 3	Tall Sansevieria with ceramic cachepot	120 €		

### AV EQUIPMENT

Prices include installation, dismantle, transportation to/from the congress venue

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#### A/V EQUIPMENT

MORE A/V EQUIPMENT AVAILABLE ON REQUEST.

SHOULD YOU HAVE A PARTICULAR REQUEST PLEASE SEND US AN EMAIL AT [info@proelectro.gr](mailto:info@proelectro.gr)

	TV 32" HD	280 €		
	TV 42" HD	480 €		
	TV 50-60" UHD	720 €		
	TV 65" UHD	850 €		
	TV 72-79" UHD 4K	1.350 €		
	TV 82-90" UHD 4K	1.500 €		
	TV MULTI-TOUCH 43-55"	1.450 €		
PSS1	TV Base floor-stand	100 €		
PSS2	Wall-mounted base for TV	100 €		
IPD1	Tablets	Upon request		
AV4	Laptop – <i>Cost depending on specs required for the laptop</i>	Cost from 240 €		
STS 03	STAND WITH 21" ALL-IN-ONE PC WITH TOUCH SCREEN	750 €		
LW	LEDWALL (includes LED-controller & basic media player) – <i>Prices starting from (depending on final dimensions &amp; shape)</i>	1000 €		
LW-R	LEDWALL RECEPTION/COUNTER DESK – <i>Prices starting from</i>	150 € per m2 / per day		
LUC 01	LUCENDI light ledbars 0,5m length – <i>Prices per item</i>	100 €		
LUC 02	LUCENDI light ledbars 1m length – <i>Prices per item</i>	200 €		
PRI 1	Printer inkjet colored A4 – <b>cost includes 100 copies.</b>	300 €		
PRI 1 - COPIES	<b>Additional copies</b>	0,08 € per copy		
PRI 2	Printer laser (B/W or colored) Network – <b>cost includes 1000 copies</b>	500 €		
PRI 2 - COPIES	<b>Additional copies</b>	0,10 € per copy		

**SPECIAL REQUESTS ORDER FORM**

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**SPECIAL REQUESTS SECTION – Prices quoted on request.**

**PRINTINGS:** Should you require to print invites, inserts etc. please send us your request including details and/or pdf file for quotation

**CUSTOM BOOTH OR OTHER CONSTRUCTIONS:** Please specify your requirements for construction or design quotation, printings, carpet installations, electronics etc.

**SPECIAL LIGHTING, MOVING HEADS, GOBOS, ETC:** Please specify your requirements

**AUDIOVISUAL:** Please specify your requirements i.e., macs, plasma TV 84" or video wall HD, projectors, laptops, etc.

**VIDEOTAPING – PHOTOGRAPHER:** Please send us your requirements i.e. dates, times, etc.

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**MANPOWER:** Please specify your requirements (loading-unloading, construction work, etc.)

**IT:** Please specify your requirements

**UPS, DC/AC STABILIZERS, TRANSFORMERS:** Please specify your requirements

**TOTAL RENTAL COST - SIGNATURE OF ACCEPTANCE**

Prices include installation, dismantle, transportation to/from the congress venue

<b>TOTAL COST OF SERVICES:</b> Please add all the above services	€
<b>V.A.T. 24% (Value Added tax):</b> Above prices do not include 24% VAT For EU countries, no vat applies	€
<b>TOTAL COST INCLUDING VAT 24%</b>	€

Please send your request, filling out the below mandatory information

<b>Attention of: Angelina Petridi and Panayiotis Evripidou</b>	<b>Tel. +30 213 0020750</b>
	Email. <a href="mailto:angelina@proelectro.gr">angelina@proelectro.gr</a> or <a href="mailto:pevripidou@proelectro.gr">pevripidou@proelectro.gr</a>

**COMPANY INVOICING DETAILS**

<b>Exact Company title (for invoicing)</b>	<b>Stand No. or Hall/Room name</b>
<b>Contact Person.</b>	<b>Phone Number</b>
<b>Full billing Address</b>	<b>VAT number (mandatory).</b>
<b>Company stamp</b>	<b>Signature of acceptance</b>



**PAYMENT POLICIES & TYPES OF PAYMENT**

Prices include installation, dismantle, transportation to/from the congress venue

Company title: _____	Contact Name: _____
Email: _____	Phone: _____
Address: _____	Stand Number: _____
Country: _____	Vat Id Number: _____

**PAYMENT POLICIES – DETAILS**

<b>PAYMENT</b>	<b>Deposit of full amount for confirmation of services, no later than the 10<sup>th</sup> of May</b>
<b>ON SITE REQUESTS:</b>	Any additional on-site requests must be paid during the congress upon service acceptance

**TYPES OF PAYMENT: BANK TRANSFER OR CREDIT CARD**
**PAYMENT BY BANK TRANSFER:**

<b>BANK NAME:</b>	ALPHA BANK
<b>BANK ADDRESS:</b>	Stadiou str. 40, 10564, Athens, Greece
<b>IBAN:</b>	GR6501402090209002330000190
<b>SWIFT ADDRESS:</b>	CRBAGRAA
<b>ACCOUNT NAME:</b>	PROELECTRO LTD

**PAYMENT BY CREDIT CARD:**

You may also pay by credit card. Please enter our SECURE website [www.proelectro.gr/bank](http://www.proelectro.gr/bank) and follow online instructions on how to pay by credit card. VISA, MASTERCARD OR AMERICAN EXPRESS is accepted. A 3% service fee will apply to the total charge.

**Note. PROELECTRO reserves the right to deny services should the above deposit terms not be respected.**

**PAYMENT POLICIES & TYPES OF PAYMENT**

Prices include installation, dismantle, transportation to/from the congress venue

Company title: _____	Contact Name: _____
Email: _____	Phone: _____
Address: _____	Stand Number: _____
Country: _____	Vat Id Number: _____

**CANCELLATION OF SERVICES**

In case of cancellation of services from the exhibitor, if the confirmation and deposit of amount has been made, no refund will be possible.

**CONFIRMATION OF SERVICES - DEADLINES**

Up to 4 weeks before the set-up of the congress	Prices remain the same
4 weeks before the set-up of the congress	Above prices increase 15%
3 weeks before the set-up of the congress	Above prices increase 25%
2 weeks before the set-up of the congress	Above prices increase 50%
1 week before the set-up of the congress	Above prices increase 100% <b>upon availability</b>
For on-site orders	Above prices increase 100% + transportation charges

**Notes:**

- The above deadlines have been set to ensure the best possible service to all exhibitors.
- Limited number of items available depending on rental season and time of confirmation.  
Some products may not appear as shown in pictures but are similar. Exact models and specs can be provided upon request.